

Out of School Care - Frequently Asked Questions

How do I register for the MFRC Out of School Care?

You must first get on the MFRC Out of School Care Waitlist. The MFRC Out of School Care can be in high demand and we recommend getting on the list as early as you can. Spots may be available throughout the school year. We generally start registering new families for the upcoming school year in May each year; however, you can add request at any point throughout the year. Your request for Out of School Care [can be done online](#).

What schools do you pick-up from?

The Out of School Care provides services to both John Stubbs Elementary and Victor Brodeur. We do not have access to transportation. Children from John Stubbs are walked to school from the centre every morning and walked back at the end of the school day. Victor Brodeur children are picked up by the school bus in front of the centre in the morning (generally around 7:45am) and return in the afternoon (between 15:00-15:30). Transportation for Victor Brodeur children need to be arranged with the school.

Do you offer programs on Professional Development days and Spring Break?

The Out of School Care only provides services when children are in school, including Early Dismissal days. We do not have programs during Professional Development days, Spring Break, Christmas Break or Summer Break. Many agencies do provide these services in the community, including Personal Support Programs (PSP).

We are a military family. Do we get priority to the Out of School Care?

All of the families in the Out of School Care are Canadian Armed Forces (CAF) members; we only accept families of full-time military members. We assign Out of School Care spaces according to date of application.

What if I am new to the community and do not have two emergency contacts?

Your registration will not be confirmed until you have two emergency contacts that would be available in case of an emergency. The two emergency contacts must have different telephone numbers, and be aware of this responsibility. This is a licensing requirement.

What if I do not have a doctor?

Until you get a family doctor, write in the phone number and address of a walk-in medical clinic that you would use. You must also include the name of a doctor who works at that clinic, preferably one your child has seen on a regular basis.

Is there a discount if I have more than one child in the daycare?

All of the daycare fees go to the operation of the program. We are not able to reduce fees for more than one child in the care from the same family.

Do I need to provide snacks for my child?

Yes, please ensure that your child has a healthy snack for the end of their day. We do provide a time for snacks upon the return from school. Your child can leave the snack at the centre in the morning if this is more convenient. Families will be made aware of any restrictions to food due to allergies of children in our care. Our centre always remains a nut free environment.

Does my child go outdoors on a daily basis?

In addition to the walk to and from school, children at the MFRC go outside on a daily basis, regardless of the weather. Please ensure that your child arrives with appropriate clothing for the weather. On good weather days, children may remain outdoors for longer periods of time.

What qualifications do childcare staff at the MFRC have?

Staff is trained to meet the highest standards in working with children and meet all licensing requirements for this setting. Staff must hold a valid First Aid Certificate. The MFRC offers continuous training and opportunities for professional development.

Do I have to pay if my child is away from the centre because of illness or is on vacation leave?

Yes, full monthly fees are always required to stay in the program. In order to maintain your child care space, the full fees must be paid for any period of time during which your child is away from the centre, including vacation, statutory holidays, sickness or other absence. No refunds will be given for these absences. The parent is not permitted to sublet their child's position for any reason. The Out of School Care fees are based on the school year and divided monthly for ease of payment. All fees go towards the operation of the program.

Can my child attend on a part-time basis?

The priority for Out of School Care is for full-time, Before & After care families. Arrangements for part-time care can be made if space is available in the program.

How do I withdraw from the program?

Child Care is offered by the calendar month, beginning on the first day of each month. Parents agree to give **one full calendar month** notice in writing to the MFRC Centre by the last day of the month, one month prior to leaving (e.g. March 31st for May 1st). Licensing regulations require that your child withdraw from the centre when they have reached the licensed group-care age maximum for this centre.